

★ **FREE Training** ★

To sign up for any of these courses,
call Orleans Job Development at 589-5335

BTOP Express Mobile Computer Lab is coming:

April 3, Word Intermediate, 1-4pm

April 12, Internet Basics, 10-1

April 12, Word Basic, 1-4pm

May 15, Email Basic, 1-4pm

May 29, Email Intermediate, 1-4pm

Workforce Development Workshops

Friday, March 23	—Networking Workshop	9:30
Thursday, March 29	—Kick Start your Job Search	10:00
Thursday, April 5	—Transferable Skills	10:00

GCC Campus Computer Classes

Pre-registration required

Excel Basics	Medina Campus	April 11	4:00 - 8:00
Excel Advanced	Medina Campus	April 16 & 18	4:00 - 7:00
Publisher	Medina Campus	May 1	4:00 - 7:00
Word	Albion Campus	May 22	10:00 - 2:00
Excel	Albion Campus	May 23	10:00 - 2:00